

Dean's Ordinance No. 2/2022

The Rules of the International Advisory Board of the Faculty of Health and Social Sciences of the University of South Bohemia in České Budějovice

Article I Activity description

In accordance with the "Organizational Rules" of the Faculty of Health and Social Sciences of the University of South Bohemia in České Budějovice (hereinafter referred to as the "FHSS USB") – which in compliance with Act No. 111/1998 Coll., the Statutes of the University of South Bohemia in České Budějovice and the Faculty, specifies an internal structure and organization of the Faculty – the Dean of the FHSS USB has established the International Advisory Board of the Faculty of Health and Social Sciences of the University of South Bohemia in České Budějovice (hereinafter referred to as the "IABF"). The IABF represents an independent advisory and evaluation body of the Dean of the Faculty.

Article II Tasks of the IABF

- 1) The primary task of the IABF is to act as an advisory body of the Dean of the FHSS. It consists of significant foreign persons who are eligible to evaluate the level of the FHSS USB.
- 2) The IABF reviews conceptual development issues of the FHSS USB.
- 3) It evaluates the scientific level of the FHSS USB in the subject area of their expertise.
- 4) It assesses the quality of the scientific direction/strategy, and quality of outputs from an international point of view. It also provides recommendations and suggestions in respect to quality improvement of the faculty.
- 5) It evaluates and recommends the implementation of development strategies according to individual targets/themes of the faculty, such as, for example, research programmes; science in general, applied research; education; international relations, lifelong learning; commercial activities, promotion, and marketing; human resources and personal development; finances and management etc.
- 6) If necessary, it comments on the long-term development plan of the FHSS USB to the Dean of the Faculty (Strategic Plan for Educational and Creative Activities, Implementation of the Strategic Plan), and eventually recommends for approval.
- 7) The output of the board meeting is in the form of recommendations formulated by the IABF. The board decides through a resolution. The IABF shall follow these Rules of Procedure and the above-mentioned conditions.

Article III

Members of the IABF

- 1) The IABF has at least 5 members, and it brings together mostly foreign internationally acknowledged persons from the field of science, research innovations, management of significant research centres, or international projects. The profiles of the IABF members is published on the FHSS USB website – www.zsf.jcu.cz.
- 2) Members of the IABF perform their function for a period of five years.
- 3) Members of the IABF are appointed and dismissed by the Dean of the FHSS USB.
- 4) An IABF member may not be replaced by a proxy.
- 5) The Dean of the FHSS USB attends the meetings of the IABF without the right to vote.
- 6) The Dean of the FHSS USB may dismiss an IABF member if he / she does not attend the IABF meetings twice in a row.
- 7) Members of the IABF are obliged to attend the meetings of the IABF and to actively contribute to its work.
- 8) Members of the IABF are entitled to present their proposals to the IABF, which are to be discussed 3 days before the meeting at the latest.
- 9) Members of the IABF are entitled to financial compensation for the travel costs associated with attending the IABF meeting, or to cover other related costs.
- 10) The IABF shall meet at least every two years. In justified cases, the regular meeting may take place as a virtual event, using e-meetings sessions (SKYPE, MS TEAMS, etc.).
- 11) The list of currently appointed members of the IABF is annexed to this ordinance.

Article IV

Chairman, Vice-chairman, and administrative support

- 1) From its members, the IABF select a Chairman and a Vice-chairman who conduct the meetings of the IABF.
- 2) The Chairman is answerable to the Dean of the FHSS USB for the operation of the IABF.
- 3) Where appropriate, the Chairman/Vice-chairman of the IABF can initiate a process of written “per rollam” procedure (discussing and voting in writing), which can lead to a decision. He / she is entitled to appoint work groups in respect to dealing with specific issues.
- 4) The Dean of the FHSS USB and appointed Vice-Dean of the FHSS USB are not members of the IABF. However, they are responsible for the management of the meetings and the preparation of all documents to be discussed by the IABF. IABF meetings are called by the Dean of the FHSS USB, via the authorised Vice-Dean of the FHSS USB. The appointed Vice-Dean who acts as the Registrar of the IABF is responsible for organization and administrative procedures of the IABF.

Article V
Decision making of the IABF

- 1) The IABF has a quorum if the majority of all its members are present. Each member has one vote.
- 2) In cases when the Chairman and Vice-chairman are absent, members at the meeting select a substitute Chairman among themselves.
- 3) The IABF adopts a resolution if an absolute majority of all IABF members has voted for the proposal.
- 4) In cases when the number of votes is equal, the vote of the IABF Chairman is decisive. If the Chairman is absent, the decisive vote belongs to the Vice-Chairman. If both Chairman and Vice-Chairman are absent, it is the substitute Chairman who decides.
- 5) The IABF dealings are public, however, the voting is closed to public.

Article VI
Final provisions

These rules come into force on 1 April 2022.

České Budějovice, 28 March 2022



Mgr. Ivana Chloubová, Ph.D.
Dean of FHSS USB

Annex No. 1

Appointed members of the International Advisory Board of the Faculty of Health and Social Sciences of the University of South Bohemia in České Budějovice

These members are appointed as of 1 April 2022:

Prof. Dr. phil. Astrid Hübner

University of Applied Sciences Emden/Leer
Faculty of Social Work and Health
Constantiaplatz 4
26723 Emden, Germany

Prof. dr. habil. József Betlehem PhD

University of Pécs
Faculty of Health Sciences
Vörösmarty M. str 4.
H-7621 Pécs, Hungary

Prof. Matthias Port, M.D.

Bundeswehr Institute of Radiobiology
affiliated to the University of Ulm
Neuherbergstr. 11
80937 Munich, Germany

Prof. John Stephen Gary Wells, PhD, MSc, BA (Hons), PGDip (Education), FNMFRCSI, FAAN, RNT, RPN

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Main Campus Cork Road, Waterford City,
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Prof. Majda Pajnikihar, PhD, RN, FAAN, EANS

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